



Dear Trade Show Exhibitor,

**Re: Fire Retardant Treatment and Certification of Soft goods**

In order to facilitate your presentation in Seattle, we would like to provide updated information regarding materials used on your booth. Due to revised fire safety standards, placed in effect January 1, 2009, trade show booth curtains, draperies, hangings, and other decorative materials suspended from walls, ceilings, and booth partitions must be flame retardant per Seattle Fire Department Regulations. The certifying documents must be present at the booth and available upon request by the inspector.

If you will be using these materials as part of your booth display and they are certified by the manufacturer as "fire retardant", you are ready to set up your booth. If not, however, you may find the following information helpful in streamlining your presentation at the upcoming show.

American Flamecoat is available to treat and certify your soft goods. You can ship your materials to us and have them returned via UPS prior to your presentation. Goods can also be delivered in person to our Seattle Shop. Please allow 3 to 5 days for processing. The last day orders will be accepted for the upcoming show will be one week prior to load in. Attached is our "customer information and terms sheet". It should be completed, signed and sent/delivered with your goods prior to treatment.

Pricing is as follows:

**Treat and Certify at soft goods and decorative material**

Orders up to 240 Square Feet: \$375.00 Minimum Service Charge

Additional Square Foot cost: \$1.56/Sq. Ft.

\* Prices exclude Washington State Sales Tax.

Payment is due upon receipt and prior to return shipping by check or credit card (MC / Visa). If you have any questions or concerns, we are available by phone at 206-786-6094.

Best Regards,

Kurt Berschauer  
American Flamecoat, Inc.  
northwestfirecoat@gmail.com





1143 NW 52nd Street  
Seattle, WA 98107

**CUSTOMER INFORMATION AND  
TERMS AND CONDITIONS**



(206) 789-9404  
(206) 789-3699 fax

Thank you for choosing American Flamecoat of the Pacific Northwest for you flame retardant application needs. In order to proceed with application and certification, we will need the following information:

**1: CERTIFICATE INFORMATION:**

\_\_\_\_\_  
Name to be listed on the Certificate

**2: BILLING/SHIP TO INFORMATION:**

Bill To: \_\_\_\_\_ Ship To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. CONTACT INFORMATION**

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Email \_\_\_\_\_

**4. MATERIALS TO TREAT:**

Fiber content of fabric or decorative material: (Please list quantity, dimensions, and fiber content. If not known, please indicate, "not known". Please use additional sheets, if needed.)

Quantity:	Dimensions:	Fiber Content:	Description:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**5. WARRANTY AND DISCLAIMER:**

Deterioration of topical treatments can occur due to atmospheric conditions, cleaning of the surface and many other conditions beyond our control. No additional coatings should be applied to a treated surface as it can change the flame-spread ratings. Fire Retardants shall possess the desired degree of permanency and shall be maintained so as to retain the effectiveness of the treatment under the service conditions encountered in actual use. Periodic testing and inspection should be performed by a trained individual to insure flame-retardancy. Never allow flame retarded fabric to come in contact with any liquids. Dry cleaning of fabric is recommended, but flame-retardant may be removed by washing or dry cleaning.

American Flamecoat will need a small test sample of each fabric treated unless the item is fabricated. Safe-T-Guard is a water soluble fire retardant. During application the fabric will become damp. Some textiles which are water repellent or contain acrylic, nylon, taffeta fibers cannot be made fire retardant. Some textiles use non-colorfast dyes that can bleed, while others may spot, after drying, due to preexisting chemical treatments, existing F/R chemical, or the inherent nature of the textile. The owner of the goods will not hold American Flamecoat liable for changes to a fabrics appearance, feel, or function due to the application of F/R treatments. All orders must be pre-paid via check, Visa, or Master card prior to delivery. After the order is received by American Flamecoat in our office, we will require \_\_\_\_\_ to \_\_\_\_\_ working days to process the order. I am an authorized representative of \_\_\_\_\_ and agree to the above Terms and

Conditions.

\_\_\_\_\_  
Signature Title Date



# Seattle Fire Department

Fire Marshal's Office - Special Events Section

220 3rd Avenue South  
Seattle, WA 98104-2608

Phone: 206-386-1450

**TO:** Public Assembly Area Participant

**FROM:** Fire Marshal's Office - Special Events

**SUBJECT: General Requirements for Flame Proofing and Combustible Storage**

Dear Participant:

**Effective January 1, 2009**, the following items are required by the Seattle Fire Marshal's Office for booths at trade shows or otherwise used for display within the City of Seattle limits.

## FLAME PROOFING

All decorations, drapes, signs, banners, plastic displays, split bamboo, items such as carpeting, artificial turf used in the vertical position, combustibles, etc. **within 18 inches** of ignition sources, such as lights fixtures, heaters, electrical outlets, electrical connections and flame-producing devices must be **flame retardant**. *Curtains, drapes, hangings and other decorative materials suspended from walls or ceilings must be flame resistant.*

To facilitate verification that an item described above is flame retardant; the following options may be used:

1. A copy of the Certificate of Flame Resistance for the item may be left in the booth when the vendor does not occupy it. The Certificate of Flame Resistance must indicate the item meets the requirements of either **National Fire Protection Association 701 (NFPA 701)** and /or the **State of California Fire Marshal** approved standard for flame proofing (Note: **Certificates of Flame Resistance are valid for one (1) year** after which time they must be renewed. Unless the certificate shows an expiration date stating otherwise or indicates the treatment can not be removed when laundered.)
2. A tag or label affixed to the item indicating it meets either the NFPA 701 and/or The State of California Fire Marshal approved standard for flame proofing.
3. Only certificates from a third party certifier or manufacturer of the product(s) are acceptable. Treating the item(s) yourself shall no longer be acceptable.

Painted back-drops/signage utilizing oil based or water based paints if provided with backing materials such backing material that is located **within 18 inches** of **ignition sources** must be accompanied by a Certificate of Flame Resistance indicating the item is flame retardant, or it must be removed.

Materials used for outdoor ground coverings, such as beauty bark, shredded tires that is located **within 18 inches** of **ignition sources** must be accompanied by a Certificate of Flame Resistance indicating the item is flame retardant, or it must be removed.

The use of oilcloth, tarpaper, sisal paper, nylon, Orlon and certain other synthetic materials that cannot be made flame resistant is strictly prohibited.

**Items which are not accompanied by a valid Certificate of Flame Resistance shall be removed. If the item(s) is unable to be removed from the show floor prior to the showing opening, the show doors may be held and/or the vendor/exhibitor's booth maybe closed!**

## **COMBUSTIBLE STORAGE**

Combustible storage –repacking material, etc. is prohibited throughout the public assembly area. This includes areas in and behind individual booth spaces. NOTE: Small amounts of brochures and other literature for distribution may be stored under tables fronting the booth space when approved by a representative of the Fire Marshal's Office.